



# CITY OF JERSEY VILLAGE, TEXAS

## GOLF COURSE ADVISORY COMMITTEE NOTICE OF A MEETING

July 16, 2024 at 5:30PM.  
Jersey Meadow Golf Course Clubhouse  
8502 Rio Grande St. Jersey Village, TX 77040

### AGENDA

1. Call to Order
2. Approve Minutes from 5-13-23
3. Citizen Comments

*Any person who desires to address the Golf Course Advisory Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.*

4. Items for Individual Consideration

- a. Old Business
- b. Construction Updates: New Clubhouse; Convention Center
- c. Future Golf Course Survey (Questions/Feedback)
- d. Golf Course Projects/Improvements Completed to Date

5. Staff Briefings

- a. Golf Course Operations Report - *Matt Jones*
- b. Golf Course Maintenance Report – *Wade Warms*

6. Future Agenda Item Request

7. Next Meeting Date:

September 9, 2024

8. Adjournment

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 11<sup>th</sup> of July 2024 at 5:00pm.

Maria Thorne,  
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

Notice removed on \_\_\_\_\_

**GOLF COURSE ADVISORY COMMITTEE  
MINUTES OF MEETING  
May 13, 2024**

**1. Call to Order & Attendance**

Meeting was called to order at 5:28 pm by Greg Fair.

Daniel Alvarado		Kevin Ross	<i>present</i>
Greg Fair	<i>present</i>	Sheri Sheppard	<i>present</i>
Jane Arnett	<i>present</i>	Matt Jones	<i>present</i>
David L. Lock	<i>present</i>	Wade Warmes	<i>present</i>
Ronald Schielke	<i>present</i>	Robert Basford	
Ceri Davies		Maria Thorne	<i>present</i>

**2. Approval of the 3-11-24 meeting minutes**

A motion was made to approve the minutes by David and was seconded by Jane.

**3. Citizen Comments**

**John Hon, Delozier Street** - Mr. Hon said that he has lived in Jersey Village for 45 years but had never been to a committee until the pool committee meeting down at the pool couple weeks ago. He said that he just wanted to start listening.

**4. Items for individual consideration**

**a. Old business**

None

**b. Golf Course Construction Clubhouse Update**

Main clubhouse is finished have been in since 19<sup>th</sup> of April. Everything is running smooth; we are just working out some small tweaks.

Renovation of the new clubhouse was stalled momentarily while they did an inspection on the iron. Had engineers come in, reinforcement construction will start back up soon

Contractors have started moving equipment out and freeing up parking. One construction trailer was moved out today. One of the construction trailers will stay until the other building is completed. The new building is complete.

Some people have asked about handicapped parking. Matt put in two temporary handicapped spaces, but will put in permanent ones so that we are ADA compliant. There are concerns about the safety of the area outside the snack bar due to lack of striping. The issue will be addressed soon.

Some landscaping on the east side and other areas is still left to be done. Staff members have some really unique ideas of enlarging the putting green. Looking to add an extra 1500 square feet. It is a long term goal to enlarge the putting green

The clubhouse is fully staffed.

**5. Staff briefings**

**a. Golf Course Operations Report – Matt Jones**

Revenues in April were affected by the 9 days we were closed for move in.

Once they opened, sales went back up. May revenue is looking like it's going to be back to normal despite offering 20% discounts due to temporary greens. Had an expert come in from Florida Innovative Drainage Technologies. Was able to find every drain below every green. All 18 greens are now completely drainable. Also found the seedbed mix of the original greens. All of the greens have shrunk considerably, possibly on purpose.

Golfing indoors – Virtual meadow – it's been a big hit. Will be running a league soon, may start doing Saturday morning pots. Full Swing is the brand of the virtual simulators. Software is working well. Putting green, hitting bays. New line on the revenues report. No other courses around have them. There are other games available on the simulators. Families are coming and playing together. Can see birthday parties and football games being popular. Just working out a few kinks. Trying to get wait staff over to the bays, or looking into having QR codes for ordering food.

Mondays and Tuesday – Little Meadow is not open, but the snack bar is. Second and 4<sup>th</sup> Tuesdays have been closed for maintenance. Will look into opening some during those days. Will have snack bar, VM, Driving range, clinics, Hitting bays are bookable online. Cost per bay is lower than surrounding bars 30weekday/40weekend. Still working on promoting.

Restaurant vendor is doing well. They have a meeting every 2 weeks, working out suggestions, changing menu from suggestions, snack bar is working well. We have added two new assistant golf pros – Fred Leiber and Anthony Sanchez

Many people have asked if we are ever going to sell cigars. Matt asked the committee's opinion about selling cigars for smoking on the course. Some said that cigars smell bad. Others said they are OK as long as they are not where people are eating. The committee will consider it.

Matt is looking into some designs to protect the persons in the outdoor seating area from getting hit by golf balls. GPS cart programming and geo fencing is being worked on. Can program cart speeds. The rock island on 14 will be a surprise.

**b. Golf Course Maintenance Report – Wade Warms**

Drainage on the greens have all been located. Have had some trees down. Just sent out some soil samples to test for percolation and to determine the age of the greens. Crews are working on things that can be done to improve the greens such as injecting sand into greens. Drains under the greens are working now. Some were completely full of water. Have made some improvements. Area should dry out faster now. Have reshaped one of the greens

Red lines around greens where original greens mix was located. Champions Bermuda grass is coming in tomorrow, will double the size of 17 green. May expand the rest of the greens back to the original size. A good size for a green is 5k square feet. Will look into whether greens need to be replaced. Met with Chet Williams to get ideas, may ask for a master plan for the golf course. Rebuilding greens – best way would be to do them all at once.

Wade is looking into getting covers to protect the greens from freezes and low

temperatures. The cost is high - around 40k for tarps. The greens are about 37 years old. Staff and committee are looking forward to the reports and recommendations. The drainage work that was done will produce instant improvements. Water sitting in the root zone is a recipe for disaster.

The bridge discussion – there was discussion about a proposal to put Jersey Meadow down to Rio Grande alongside the detention pond. There are 3 options that will be discussed at the budget meeting. The committee discussed the bridge. Committee is still behind the closing of the bridge. The discussion is on Wednesday. Council will keep discussing it. It will remain closed until August at least. The current bridge was not designed for the amount of traffic that it handles.

**6. Future agenda items request**

Report on the greens from Wade

**7. Next Meeting Date:**

July 8, 2024 at 5:30 pm at City Hall.

**8. Adjournment**

A motion was made to adjourn meeting by Jane and was seconded by David  
The meeting ended at 6:37pm.



Jersey Village, TX

# Golf Course Monthly Financial Statements

## Group Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 11 - GOLF COURSE FUND</b>						
<b>Department: 80 - REVENUES</b>						
85 - FEE & CHARGES FOR SERVICE	2,401,500.00	2,476,500.00	241,050.02	1,795,560.20	-680,939.80	72.50%
96 - INTEREST EARNED	2,800.00	2,800.00	2,066.37	13,610.30	10,810.30	486.08%
98 - MISCELLANEOUS REVENUE	0.00	0.00	0.00	5,929.75	5,929.75	0.00%
<b>Department: 80 - REVENUES Total:</b>	<b>2,404,300.00</b>	<b>2,479,300.00</b>	<b>243,116.39</b>	<b>1,815,100.25</b>	<b>-664,199.75</b>	<b>73.21%</b>
<b>Department: 81 - CLUB HOUSE</b>						
30 - SALARIES, WAGES, & BENEFITS	713,036.75	713,036.75	58,566.70	514,139.36	198,897.39	72.11%
34 - COST OF SALES	187,500.00	187,500.00	29,319.38	160,757.70	26,742.30	85.74%
35 - SUPPLIES	16,100.00	16,100.00	55.83	12,436.71	3,663.29	77.25%
45 - MAINTENANCE	2,700.00	2,700.00	0.00	12,853.60	-10,153.60	476.06%
50 - SERVICES	37,490.10	37,490.10	4,834.64	38,490.63	-1,000.53	102.67%
54 - SUNDRY	77,400.00	77,400.00	646.82	46,407.33	30,992.67	59.96%
55 - PROFESSIONAL SERVICES	3,500.00	78,500.00	0.00	0.00	78,500.00	0.00%
60 - OTHER SERVICES	26,000.00	26,000.00	0.00	34,008.62	-8,008.62	130.80%
97 - INTERFUND ACTIVITY	4,525.00	4,525.00	4,525.00	4,525.00	0.00	100.00%
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>1,068,251.85</b>	<b>1,143,251.85</b>	<b>97,948.37</b>	<b>823,618.95</b>	<b>319,632.90</b>	<b>72.04%</b>
<b>Department: 82 - COURSE MAINTENANCE</b>						
30 - SALARIES, WAGES, & BENEFITS	590,576.68	590,576.68	41,487.62	378,165.94	212,410.74	64.03%
35 - SUPPLIES	172,700.00	172,700.00	7,565.42	146,787.85	25,912.15	85.00%
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00%
45 - MAINTENANCE	23,500.00	23,500.00	23,487.37	37,213.70	-13,713.70	158.36%
50 - SERVICES	8,280.00	8,280.00	798.00	4,896.33	3,383.67	59.13%
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00%
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
97 - INTERFUND ACTIVITY	1,075.00	1,075.00	1,075.00	1,075.00	0.00	100.00%
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>813,631.68</b>	<b>813,631.68</b>	<b>74,413.41</b>	<b>568,138.82</b>	<b>245,492.86</b>	<b>69.83%</b>
<b>Department: 83 - BUILDING MAINTENANCE</b>						
35 - SUPPLIES	6,100.00	6,100.00	0.00	4,831.08	1,268.92	79.20%
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	677.01	15,554.37	-5,554.37	155.54%
50 - SERVICES	25,000.00	25,000.00	3,540.80	26,456.32	-1,456.32	105.83%
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	790.23	1,151.23	-151.23	115.12%
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>42,100.00</b>	<b>42,100.00</b>	<b>5,008.04</b>	<b>47,993.00</b>	<b>-5,893.00</b>	<b>114.00%</b>
<b>Department: 87 - GC CAPITAL IMPROVEMENT</b>						
70 - CAPITAL IMPROVEMENTS	32,000.00	32,000.00	3,421.24	31,262.24	737.76	97.69%
<b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b>	<b>32,000.00</b>	<b>32,000.00</b>	<b>3,421.24</b>	<b>31,262.24</b>	<b>737.76</b>	<b>97.69%</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>						
30 - SALARIES, WAGES, & BENEFITS	76,270.54	76,270.54	6,059.60	56,884.80	19,385.74	74.58%
35 - SUPPLIES	28,650.00	28,650.00	1,936.74	29,687.00	-1,037.00	103.62%
45 - MAINTENANCE	13,000.00	13,000.00	0.00	2,146.30	10,853.70	16.51%
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
97 - INTERFUND ACTIVITY	330,000.00	330,000.00	330,000.00	330,000.00	0.00	100.00%
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>	<b>448,920.54</b>	<b>448,920.54</b>	<b>337,996.34</b>	<b>418,718.10</b>	<b>30,202.44</b>	<b>93.27%</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>	<b>-604.07</b>	<b>-604.07</b>	<b>-275,671.01</b>	<b>-74,630.86</b>	<b>-74,026.79</b>	<b>12,354.67%</b>
<b>Report Surplus (Deficit):</b>	<b>-604.07</b>	<b>-604.07</b>	<b>-275,671.01</b>	<b>-74,630.86</b>	<b>-74,026.79</b>	<b>12,354.67%</b>

FY 2023-2024	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3180	3018	3388	2001	2867	3616	2572	3540	3624				27806
Tournament Rounds	568	471	407	347	466	669	462	350	397				4137
Range buckets	1728	1719	2047	1266	1674	2566	1692	1770	2030				16492
Unearned Revenue	1,301.69	2,623.00	8,415.01	10,007.07	6,510.73	17,186.75	3,403.98	3,247.69	6,095.69				58,791.61
All Memberships	2,362.00	2,746.00	1,801.00	5,326.00	7,961.00	4,478.00	3,653.00	5,555.00	10,117.00				43,999.00
Green Fees	132,343.05	127,127.34	158,966.88	89,616.61	117,906.36	153,712.92	91,783.50	126,916.91	156,164.12				1,154,537.69
Tournament Fees	23,528.02	16,529.72	16,567.16	11,641.68	15,841.84	25,971.93	16,955.40	11,440.18	17,030.66				155,506.59
Virtual Meadow							1,465.00	8,560.00	7,336.98				17,361.98
Range Fees	16,906.25	16,433.10	23,923.16	10,206.07	15,714.95	24,547.05	17,928.61	17,380.73	18,844.78				161,884.70
Club Rental	840.00	1075.00	1,295.00	1,020.00	501.00	1,400.00	565.00	1,355.00	1,315.00				9,366.00
Sales of Merchandise	20,282.74	15,410.33	31,061.71	13,669.23	27,779.48	16,475.96	12,955.61	25,584.10	30,467.18				193,686.34
Concession Fees	6,342.55	5,162.27	5,021.42	2,746.04	3,417.56	4,349.94	6,089.56	7,878.68	7,395.16				48,403.18
Miscellaneous Fees	762.50	820.00	1,095.00	6,120.00	2,435.00	4,172.00	1,180.00	960.00	978.00				18,522.50
Total Income	204,668.80	187,926.76	248,146.34	150,352.70	198,067.92	252,294.55	155,979.66	208,878.29	255,744.57	-	-	-	1,862,059.59
Weather Totals	1RO/4WD/2CM	1RO/3WD/1CM/1H	1RO/1WD/1CM/1H	1RO/5WD/2CM	1RO/2WD/2CM	1RO/2WD/2CM	2WD/2CM/9CD	2RO/7WD/2CM	2WD/2CM				1RO/4WD/2CM
Income Per Round	\$53.63	\$52.32	\$62.70	\$57.50	\$55.08	\$53.82	\$49.08	\$51.43	\$59.57	\$0.00	\$0.00	\$0.00	\$55.08

FY 2022-2023														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3525	2396	3043	2687	3141	3686	3805	3863	4334	4511	3457	3090	41538	
Tournament Rounds	682	366	247	311	299	718	643	668	393	209	370	415	5321	
Range buckets	2573	1634	1788	1753	2063	2351	2464	2471	2207	2024	1089	1750	24167	
Unearned Revenue	1,112.70	1808.63	2089.79	320.02	5242.79	1010.24	3,556.28	1,196.52	4,271.05	2,422.57	3,804.05	3,107.62	29942.26	
All Memberships	2,135.00	2,663.00	2,708.00	4,720.00	5,174.00	4,092.00	5,352.00	5,163.00	6,264.00	3,117.00	2,205.00	9,162.00	52,755.00	
Green Fees	132,827.83	85,068.15	114,137.60	100,838.30	114,018.33	133,583.65	150,038.12	142,255.19	162,288.10	173,052.23	127,240.58	126,459.64	1,561,807.72	
Tournament Fees	27,603.64	18,633.12	8,610.20	11,713.18	8,728.88	29,476.65	24,806.13	27,846.52	15,530.92	7,226.92	10,638.80	15,773.00	206,587.96	
Range Fees	21,149.70	12,968.55	16,290.93	15,615.13	19,292.54	21,296.22	22,857.86	22,393.52	20,051.46	20,323.75	8,824.11	16,261.35	217,325.12	
Club Rental	1,155.00	560.00	840.00	700.00	525.00	1,175.00	945.00	1,510.00	665.00	1,275.00	1,070.00	700.00	11,120.00	
Sales of Merchandise	21,801.26	14,114.20	23,038.21	14,016.70	18,125.68	24,085.27	25,060.51	24,741.47	33,039.05	26,249.43	24,629.40	20,525.33	269,426.51	
Concession Fees	7,376.22	4,725.66	4,660.36	4,660.10	4,674.17	7,290.75	7,154.99	6,990.82	7,614.92	6,925.69	4,333.40	4,978.02	71,385.10	
Miscellaneous Fees	1,185.00	510.00	1,330.00	4,908.00	2,010.00	5,690.00	1,290.00	1,230.00	2,095.00	3,114.00	1,412.50	635.00	25,409.50	
Total Income	216,346.35	141,051.31	173,705.09	157,491.43	177,791.39	227,699.78	241,060.89	233,327.04	251,819.50	243,706.59	184,157.84	197,601.96	2,445,759.17	
Weather Totals	4RO/6WD/1CM/1H	4RO/6WD/1CM/1H	3RO/5WD/1C M/1H	8RO/7WD/	2RO/12WD/1 CM	1WD/1CM	2RO/2WD/2CM	3RO/2WD/2CM	2CM	2CM	2CM	2CM	2CM	7RO/13W/4CM/2H
Income Per Round	\$50.65	\$49.45	\$51.34	\$50.85	\$48.66	\$50.54	\$52.19	\$50.09	\$51.04	\$50.46	\$46.55	\$52.88	\$50.43	

FY 2021-2022													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2397	2623	3906	2991	2480	3650	4267	4246	4035	4380	3415	3471	41861
Tournament Rounds	372	478	179	385	360	528	803	437	397	264	320	447	4970
Range buckets	1585	1715	1766	1750	1590	2184	2801	1915	2014	1976	1721	2070	23087
Unearned Revenue	(556.33)	514.85	-5949.83	1,720.67	1612.93	-274.22	-575.20	58.13	538.58	-4,859.49	344.70	356.80	-7068.41
All Memberships	2,549.04	1,542.74	5,865.67	3,997.46	3,767.58	3,141.31	3,663.03	1,891.30	7,780.17	2,813.16	4,790.16	6,829.74	48,631.36
Green Fees	65,544.86	78,370.08	124,320.31	100,457.95	81,773.18	126,316.61	153,285.75	153,551.91	145,932.85	171,330.00	124,186.22	126,516.95	1,451,586.67
Tournament Fees	10,948.44	13,288.54	4,891.74	12,613.60	12,335.54	18,762.63	35,021.54	14,233.05	13,847.52	8,068.96	10,794.64	16,131.63	170,937.83
Range Fees	14,489.57	14,786.57	16,660.55	13,857.89	14,225.30	19,619.82	22,168.32	16,538.79	16,676.60	17,234.86	13,717.04	17,789.95	197,765.26
Club Rental	570.00	550.00	750.00	470.00	575.00	1,065.00	1,245.00	1,405.00	765.00	1,180.00	700.00	805.00	10,080.00
Sales of Merchandise	17,121.81	19,125.27	28,937.12	16,692.98	12,081.97	24,827.62	22,286.23	34,034.97	30,282.60	29,456.16	24,641.63	24,047.00	283,535.36
Concession Fees	4,234.29	4,478.32	4,472.80	3,616.67	3,428.00	5,717.07	7,183.73	6,065.59	6,009.66	6,473.69	5,195.28	6,061.12	62,936.22
Miscellaneous Fees	745.00	572.50	1,227.50	4,620.00	2,122.50	3,080.00	1,090.00	797.50	945.00	1,382.50	1,135.00	1,085.00	18,802.50
Total Income	115,646.68	133,228.87	181,175.86	158,047.22	131,922.00	202,255.84	245,368.40	228,576.24	222,777.98	233,079.84	185,504.67	199,623.19	2,237,206.79
Weather Totals		3RO/3W/1H	1RO/4WD/1H	4RO/5WD	3RO/9W	2RO/3WD/1CM	3WD/1CM	2WD/3CM	2CM	2CM		2W/2CM	
Income Per Round	\$41.05	\$42.30	\$44.37	\$45.12	\$44.56	\$47.72	\$47.79	\$48.39	\$48.39	\$50.63	\$48.29	\$49.12	\$46.88